



## Director, Finance

New Meridian Corporation, located in Austin, TX seeks outstanding candidates to fill a position as Director of Finance. The Director of Finance reports to the COO and is a key member of the Operations Team.

### Who we are:

New Meridian is an assessment design and development partner that helps states prepare today's students for the challenges of tomorrow. We do that by providing technical expertise and the highest quality, research-validated test content that is uniquely focused on critical thinking, reasoning, and communication skills — the capabilities students will need to thrive in the future.

New Meridian is a 501(c)(3) nonprofit organization located in Austin, Texas. While only three years old, we have multiyear contracts with 10 states and agencies. With our clients, we are pioneering a new way for states to co-develop and share high-quality assessment content that results in states developing higher-quality testing programs more cost effectively.

We are financed primarily through program and licensing revenues, with additional targeted support from philanthropic organizations committed to deeper learning and high-quality assessments.

### Our ideal candidate:

We are looking for a strong finance leader experienced in the coordination of company financial planning, FP&A and accounting functions, budget management and systems implementation to ensure overall company performance is optimized.

New Meridian offers a variety of innovative approaches for clients to customize the licensing, building, and sharing of state assessment content. A deep understanding of the necessary, relevant, and appropriate controls and methodologies to apply to various business use cases is a critical part of the Director of Finance role.

Our ideal candidate has the following traits:

- An ability to get things done: You are results-driven, resourceful, action oriented, and persistent. You consistently look ahead and anticipate needs before they arise. You are capable of being strategic and willing to be tactical.
- Analytical: You have strong analytical skills and are comfortable reviewing quantitative data to inform your understanding of the market and customer needs and issues.
- Creative mindset: You can quickly adapt and develop creative solutions to challenges. You deeply understand strategies for deepening customer relationships and can synthesize information to recommend a plan of action.
- Emotional intelligence: You are highly self-aware and perceptive to the dynamics of key relationships. You are positive, empathetic, flexible, and curious. You naturally gain the respect of your colleagues through your authenticity, warmth, and competence.
- Trustworthy: You are highly ethical, principled, and mission driven. You operate with discretion and integrity and garner the trust of others.

### Expected Duties and Responsibilities

#### *Responsible leadership*

- Participate as a key member of the Operations Team, helping lead the organization to be true to its mission, to execute on its plans, achieve its goals, and develop a strong organizational culture with engaged high-performing employees who positively impact our clients and their students and families.
- Be a critical force in strategic analysis and financial forecasting to shape informed decisions and create accurate and enlightened multi-year operational and strategic plans. Collaborate across departments to gain buy-in and to support achievement of objectives.

#### *Finance Departmental Responsibilities*

- Oversee daily operations of finance and accounting in conjunction with Senior Controller, including preparation of all financial reporting and monitoring of monthly operating results against budget.
- Direct financial analysis for contract negotiations, rfp responses, product performance monitoring, and investment decisions.
- Train and collaborate with internal and external teams to ensure compliance with local/state/federal/Board reporting requirements and strength of internal controls.
- Support the preparation of annual tax filings and successful financial audits.
- Aide in the design and implementation of New Meridian's CRM platform to enable project-based accounting and accurate data exchange with existing third-party ERP systems.
- Provide finance and accounting policy orientation for all New Meridian staff. Develop means to increase financial literacy across departments.

### Requirements and Experience

- Master's Degree in Finance, Accounting or Business with strong Accounting experience
- Five (5) to Ten (10) years' experience in a mid to senior level finance or accounting position, and a CPA preferred. Deep knowledge of finance, accounting, budgeting, and cost control principles including Generally Accepted Accounting Principles
- Experience working with both accrual and project-based accounting

- Ability to motivate teams to produce quality materials within tight timeframes and simultaneously manage several projects
- Excellent written and verbal communication skills
- Understanding of relational databases
- Experience with Salesforce, NetSuite, or Oracle a plus
- Preferred location for this position is Austin, TX